

### Assessment & Rating 100 FAQs

During assessment the assessor may ask you some questions. Here is a list of questions that have been compiled by educators who have been through the assessment process! Please have a think about all of them and how YOU would answer them. You might like to come up with a completely different set of questions. That's fine – it's the process of thinking about what you are doing that is important. Trust your knowledge and be confident.

	Questions	Answers
1	How do you store and heat: breast milk formula?	
2	How do you store and heat lunches for sleeping children?	
3	What do you do if a child doesn't want to eat the lunch that's offered?	
4	What do you do if a child refuses to eat at all?	
5	How do you provide options for children at meal times?	
6	Who has allergies in your room? What are they? What do you do to minimise risk?	
7	How do you support the inclusion of these children?	
8	When do children wash their hands? And staff?	
9	How do you authentically link with community?	
10	How are partnerships with families carried out?	
11	How does the management support and mentor staff?	
12	How do you link observations to your program?	
13	How do you critically reflect on your practice?	
14	Are you documenting children's voices? How?	
15	What's your understanding of child protection?	
16	What's your view on safe sleeping practices?	
17	What's your programming cycle?	
18	When do you review policies?	
19	How do you give medication to children? Where is it stored?	
20	How often do you check first aid contents?	
21	When do you check nappy rash cream expiry dates?	
22	What do you do if a child is unwilling to engage in group time?	
23	What rest do non-sleepers have?	
24	How many children in your room right now?	
25	How do you engage with your community?	
26	How do you demonstrate children's voices in your planning?	
27	Where is your planning cycle displayed for parents' access?	
28	How do parents contribute to your planning and programming?	
29	How do you incorporate sustainability in your program?	
30	In what ways do you feel this centre is acting sustainably?	

31	How are Aboriginal and Torres Strait Islander cultures introduced in your program and planning?	
32	When you are the responsible person, where is this displayed? How is this recorded?	
33	How do you do your planning?	
34	What induction process do you have to help new staff in transition?	
35	How do you develop relationships and partnerships with parents and families?	
36	What are your processes for mandatory reporting?	
37	What do you do if you're outside and a child needs to go to the bathroom?	
38	How do you scaffold and mentor staff?	
39	How do you link observations to your programming?	
40	How does the educational leader work with educators?	
41	How does the educational leader work with educators? How often do you have staff meetings? What is discussed in these?	
42	What was your induction process like?	
43	Do you have behaviour management plans for any children? How do you communicate this to families?	
44	How do you promote Aboriginal and Torres Strait Islander cultures in the service?	
45	How do you support the inclusion of families where English is their second language?	
46	What are your qualifications?	
47	What are your goals as an educator? How does management support you in these?	
48	How do you manage Professional Development Plans (PDPs) for your staff?	
49	Where do you keep dummies?	
50	Where do you store soiled clothes?	
51	How do you know which brooms and mops to use in the bathroom?	
52	What is your cleaning procedure for tables?	
53	How often do you disinfect toys? Do you have a schedule? Where do you keep them?	
54	How do you know which meal is for children with special dietary requirements?	
55	What is your procedure to clean accidents, such as vomit/ pee?	
56	Do you have any pregnant ladies in your centre? If Yes, do they help with changing nappies and cleaning bathrooms? Why?	
57	When was your last emergency evacuation drill? Was it recorded?	
58	Where do you keep records of your EE Drills?	
59	Do you have any children currently with epilepsy?	
60	Do you have an epilepsy policy?	
61	Are you aware of any current staff diagnosed with epilepsy?	
62	Do you have their Risk Minimisation Plan?	
63	How do you position mattresses for children to sleep?	
64	Do you pat children to help them to fall asleep?	
65	Do you have 'Sleep or Rest' policy?	

66	Do you have sleeping recommendations or plans from families?	
67	Are you a SunSmart service? Where is your SunSmart sign displayed?	
68	Do you provide any physical education for children?	
69	What are the guidelines for setting up climbing equipment? Height/ distance from other objects?	
70	How do you supervise children outdoors? Do you have any guidelines or supervision plan?	
71	How do you communicate with other educators which areas require supervision?	
72	Do you provide indoor/outdoor program?	
73	How many staff are supervising children outdoors?	
74	How many licensed children in your room? How many educators are working?	
75	Where do you have Material Data Sheet for chemicals?	
76	What is your procedure for mixing chemicals?	
77	Do you have adults chairs in your rooms?	
78	How do you reach things from the top shelves? Do you use chairs or tables to stand on?	
79	How often do you change the position of furniture in your room? Who does it? How many people move heavy equipment?	
80	How do you use technology with children?	
81	Do you supervise children when they are watching TV or iPads?	
82	How often and how much time do you have for your planning?	
83	How does management support your professional learning and development?	
84	Have you ever attended any professional development sessions or webinars?	
85	Who's a kindergarten teacher in your centre? What are her qualifications?	
86	How many days do preschool funded kinder children attend the service? Do you offer funded program every day?	
87	What are the funded kinder hours?	
88	How many Child Safe Standards? Can you list them?	
89	What are three overarching Child Safe principles? Can you name them?	
90	What are the steps to becoming Child Safe Standards compliant organisation?	
91	What are the areas of responsibility?	
92	Where the organisation should report an inappropriate conduct?	
93	Do you have a policy to support children's safety? What is the name and where can I find it?	
94	Where do you keep the QIP? How often the QIP is updated and are you engaged in discussing the QIP?	
95	If a person came to collect a child that was not their parent what do you do?	
96	What do you do if a child refuses to sleep/rest?	
97	Do you do progressive meals? if yes why? if not why?	
98	What do you do if there is a serious accident at your service?	
99	How many educators are required to administer medication?	
100	What are the steps to administer medication?	

	<b>YOUR QUESTIONS:</b>	
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